

LAKEWAY ELEMENTARY SCHOOL PTO
GENERAL MEETING MINUTES
December 11, 2007

In attendance were: Kara Gaskamp, Heather Frye-Ginsberg, Virginia DeNisio, Gigi Capello, Danielle Swanson, Nancy McDonald, Sylvie Downer, Henrietta Garcia, Shirley Prescott
President Kara Gaskamp called the meeting to order at 9:10 AM.

The minutes were approved as written for the November 13, 2007 general meeting.

Principal's Report: Sam Hicks

Mr. Hicks was out sick therefore there was no principle's report.

Faculty Representative Update: Nancy McDonald

Nancy McDonald expressed thanks on behalf of the third grade team. The Power Point presenters have made such a difference in the classroom. They provide the ability to walk around the classroom and interact as opposed to being confined to the computer desk. Thank you for the pencil sharpeners. Fat Fridays proved such a family environment to work in and are so appreciated!

Kara Gaskamp spoke briefly about LTEF Grants and if we knew of any possible needs within the school.

Financials Report: Danielle Swanson

This year's carnival had revenues of \$7598.00.

No Hassle Fund Raiser was a success. NHF's initial goal of \$18,750.00 was met. It raised a total of \$25,635.00

Gigi Capello moved to approve adding Tutoring as a Budget line item. Tara Wilt 2nd. Questions were raised and answered regarding Office Administration budget. All were in favor. The motion passed.

Virginia DeNisio moved to reduce the Office Administration Budget from \$6000.00 to \$4500.00 thus partially funding the Tutoring Budget by \$1500.00. Kat Erhesman 2nd. All were in favor. The motion passed.

Tara Wilt moved to increase the budget of the NO Hassle Fund Raiser to \$21,250.00 thus moving \$2500 to fund the remaining Tutoring Budget costs. Virginia DeNisio 2nd. All were in favor. The motion passed.

Treasurer's Report: Danielle Swanson

2nd Grade requests \$296.33 for Scholastic Magazines (6 month subscription.) Danielle Swanson moved to approve the \$296.33. Gigi Capello 2nd. All were in favor. The motion passed.

3rd Grade requests \$94.31 for Karnico Reading Dev Series (games and activities-TAKS concepts shared throughout all of 3rd grade- teacher rotation w/ 2 day objective.) Danielle Swanson moved to approve the \$94.31. Heather Frye-Ginsberg 2nd. All were in favor. The motion passed.

Office Monitors request \$322.00 for Comb Binding Machine. Danielle Swanson moved to approve the \$322.00. Silvie Downer 2nd. All were in favor. The motion passed.

Profit & Loss:

\$36,000 in bank. The budget for the year is very tight without a lot of room for requests outside those already budgeted.

Danielle spoke again briefly about the field trip transportation costs of \$5083.00 of which \$3900.00 has been already paid out.

Teacher Appreciation on 12/12 cost \$1000.00.

Theater Arts provides for itself spending what it makes for Talent Show and the School Play.

Programs Update:

Lake Travis View Subscription fundraiser has made \$220.00 to date. LWE receives \$11.00 per new subscription. The promotion runs through December only.

2008-2009 PTO Nominations committee will be formed in January. It will consist of 3 PTO members and 1 alternate. This committee will nominate candidates (and provide a slate) to fill each PTO board position in the March 2008 meeting. Nominations will be closed after March meeting.

A need to reach out to our future LWE parents from Bee Cave and Lake Point was raised. Discussion led to writing a letter to the PTO public. In addition, Kara Gaskamp will send an email to campus PTO presidents, encouraging everyone to attend the scheduled PTO meeting/nominations committee meeting in January. It will also be noted in the email, to contact the LWE PTO board with potential candidate names for the upcoming election.

Virginia DeNisio moved to change the January meeting date to the 3rd Tuesday, January 18th. Sylvie Downer 2nd. Motion passed.

Kara Gaskamp suggested and there was discussion regarding a possible campus survey (for No Hassle Fundraiser.)

There was a Home Room Mom/budgets, grade level project funds discussion. No Hassle only covers pre-budgeted/determined expenses. How can better organize this for Home Room Moms?

The meeting was adjourned at 10:05 a.m.

Respectfully submitted,
Heather Frye-Ginsberg—Secretary